

Louis Latzer Memorial Public Library

Board of Trustees Meeting Minutes

September 20, 2022

The monthly meeting of the Louis Latzer Memorial Public Library Board was called to order by Sharon Rinderer on September 20, 2022 at 5:00 p.m.

Roll call showed the following members present:

Nancy Genteman

Justin McLaughlin

Sharon Rinderer

Joshua Short

Bill Wagner

Joyce Zerban

Louis Latzer, Associate Member

Angela Kim, Director

Absent: Susan Martz, Marshall Rinderer, Shaun Voegele, and William Piper

Approval of Minutes from the August Regular Meeting: Josh Short moved to approve the minutes and Justin McLaughlin seconded it. All voted in favor. Motion carried.

Public Forum: None

August Treasurer's Report: Josh reported a market loss again for August, but anticipated it bouncing back. There was a good amount of property tax taken in to make up for the loss. Bill Wagner moved to approve the treasurer's report and Justin seconded it. All voted in favor. Motion carried.

August Bills: Josh made a motion to approve payment of the August bills and Joyce Zerban seconded it. Roll was called. All voted in favor. Motion carried.

Librarian's Report:

Genealogy Room – The microfilm digitization company has received all of our data online. It is now possible to search through 2014, which was when the library stopped receiving microfilm. Angela received pricing on the cost to digitize *The Pioneer* from 2012-current. The cost would be approximately \$5,000. She is also hoping to get the German reels completed after receiving funds from HACF. She is holding the hard drive so that all of it is on one. Angela also attended

the Historical Commission meeting and plans to give them a tutorial at their next meeting. She is also planning give a tutorial to the Rotary Club in the near future.

Korte Rec Center – the Rec Center has given the library some passes to check out to patrons over the summer. There were 72 uses and it will be done again in the fall. The cost was free!

Flooding – Both the City Streets & Alleys Department and Essenpreis Plumbing worked on the flooding issue. Even though we had a lot of rain recently, the area remained dry.

Per Capita Grant – Angela received a check for \$14,736.73 for the FY 2021 Per Capita Grant. The grant was written to receive funds that would be used to purchase a new Children’s Library circulation desk and additional shelving.

Electric Guitar – Angela donated an electric guitar and amplifier for check out. Again, the library is more than books!

Book Binder – Angela purchased a comb binder to be used to items that need to be bound together. It has been used several times. In the past, we have had to outsource it.

Genealogy Room – Angela purchased a 1920’s curio cabinet which now sits where the old microfilm file cabinet used to be. She plans to get donations of local memorabilia, such as Kirchenfest steins for display. The Historical Society may also do some periodic displays. Currently, the DAR has their annual Constitution Week display in it.

Wikipedia – Angela has contracted with American Wiki to create a page for the library. She feels there is a lot of history and information that could be included in the Wiki page.

Donation – The library received several boxes of non-fiction books that were fairly new and in excellent condition. Angela was able to add many of them to the library’s collection, but we already had 16 shelves of World War II/Holocaust books. Many of them were received from the system library when they had a library collection. The library received their World War II collection. Many of those books have not been checked out in decades. Angela contacted the Illinois Holocaust Museum in Skokie to see if they were interested in any of the books that they did not have in their collection. She brought 53 books to them a few weeks ago for permanent loan. She feels this a perfect spot for them and will be used for than they had been at our library.

Automation – Angela has started the lengthy process of placing the barcodes on the front right corner in preparation for the IHLS’s future automation.

Presentation of Book Committee Report: In addition to the large amount of non-fiction books, there were 111 books presented to the library. At this time, there was discussion regarding the receipt of books that might not be appropriate for the library. The board plans to review the collection development policy in the future.

Unfinished Business:

Josh Short took care of his Oath of Office and Susie Martz will take care of hers at the next meeting.

The new hours for the library will go into effect after Labor Day. Two employees were interested in covering the extra hours.

New Business:

Tort Life Safety Ceiling Tile/LED Lighting – the area that is affected would be the small meeting room and hall. It would cost around \$60,000 to do all of it. There would be an additional \$12,000 to reopen and expose the window. To cover all of it, we have to see if we could use monies at the end of the budget. Currently, there is \$30,000 in the budget. Bill made a motion to replace the ceiling tiles/LED lighting and Joyce seconded it. All voted in favor. Motion carried.

Other Business: Josh asked if some of the gambling tax the city receives could be used to fund the library. Angela will talk to Marshall Rinderer about the legality.

Adjournment: Bill moved to adjourn and Josh seconded. All voted in favor.

Meeting adjourned at 5:58 p.m.

The next meeting will be October 18, 2022.